



Position Announcement Community Health Program Manager Raleigh, North Carolina

The Susan G. Komen North Carolina Triangle to the Coast Affiliate is seeking a strategic and experienced community health professional as its Community Health Program Manager. This full-time, salaried position with benefits reports directly to the Executive Director and is a vital member of the Komen team. The Community Health Program Manager is responsible for the management and coordination of the Community Health Program including the Community Health Grant Program, the Passing the Promise Grant Program, building relationships with and among community organizations, developing grant applications for special breast health projects and elevating breast health issues within the Affiliate service area.

Background

Susan G. Komen North Carolina Triangle to the Coast funds grants to agencies and organizations in its 29-county service area that supports the continuum of breast health from screening and education to breast cancer treatment and post treatment services. To fulfill this mission, the Affiliate relies on annual financial support from engaged donors through its Races for the Cure® and other fundraising activities. The Affiliate, which was named the international Affiliate of the Year in 2008, has a passionate staff and a highly dedicated volunteer base. The Affiliate is a high-energy, fast-paced environment suitable for a self-motivated, creative and talented team member.

Expectations

Uphold and promote the Susan G. Komen mission.

In collaboration with the Executive Director, the Board of Directors and other appropriate Affiliate leaders, develop a comprehensive and flexible community health plan and evaluation metrics for the Affiliate as part of an overall strategic plan.

Manage the Affiliate's Community Health Grant Program and other funding programs.

Manage Komen's Grants E-management System.

Build, encourage and support partnerships and collaborations among medical providers, community organizations, schools, foundations, corporations and government agencies (i.e., health departments, etc.) within the Affiliate service area.

Develop grant proposals for special breast health projects.

Manage the preparation of a Community Assessment profile.

Recruit, train and manage non-race related volunteers for the Affiliate.

Coordinate delivery of breast health information and education from the Affiliate throughout the region.

Provide resources and insight to Board, staff and volunteers for all mission related activities, and develop innovative approaches for supporting the organization's mission throughout the current Affiliate service area.

Evaluate the impact and efficacy of existing mission-related Affiliate programs and recommend models for future mission delivery and for growth of mission programs and outreach.

Represent the Affiliate as appropriate.

Skills and Qualifications

A degree in public health, health education, community health or related field with 3 or more years of experience. Expertise in the following areas is required: community mobilizing, evidence-based programming, capacity building and program evaluation.

Excellent communication skills, both written and oral. Must be comfortable speaking in a variety of environments and interacting with a variety of communities and individuals.

Proven leadership capabilities. Strong interpersonal skills.

Ability to handle multiple demands and respond to changing priorities.

Additional beneficial skills (but not required): Ability to speak Spanish, knowledge of breast health and community resources, successful grant writing experience and grant management experiences.

Requirements

Extensive travel within the affiliate service area (currently 29 North Carolina counties). Mileage will be reimbursed. Occasional travel to national conferences and training.

Some evening and weekend work.

Application

Please submit your resume, cover letter and salary requirements to jead@kومنnctc.org by Wednesday, February 13, 2019.

No phone calls please.